



103 E. Alpine St., Ste. 2
Siloam Springs, AR 72761
479.524.4556
mainstreetsiloam.org

2016 Gloria McEnroe Building Improvement Matching Grant Guidelines

Purpose and Objectives

The Gloria McEnroe Building Improvement Matching Grant is offered by Main Street Siloam Springs to property owners who wish to make exterior improvements to their buildings. Named after a long-time, dedicated board member and Siloam Springs citizen, the matching grant allocates up to \$1500 per building at a **two-to-one** rate for exterior improvements, with priority given to projects that protect or restore historic buildings. The Gloria McEnroe Building Improvement Matching Grant program does *not* allocate grant funds for interior improvements.

The restoration of commercial building exteriors is an important component of the revitalization of our Main Street district. It is Main Street's wish to work closely with downtown businesses and building owners to offer technical and financial assistance to ensure that, to the greatest extent feasible, our significant architectural heritage is preserved and rescued from inappropriate modernizations and that the distinctive, original architectural features of our buildings are maintained, reconstructed and rehabilitated. **This year's application will also accept any improvements made to a building or business that make a space more accessible, including wheelchair ramps, purchase of the "Big Bell", automated doors, etc.**

Definitions

Active Member: Only those downtown businesses that are active and current supporters of Main Street Siloam Springs, Inc. are eligible to receive assistance and services. If you are unsure of your membership status, please contact our office at 479.524.4556.

Eligible Costs: Eligible costs include but are not limited to: appropriate business signage; repair/replacement of wood windows and doors; removal of façade panels or screens; restoration of storefronts and architectural elements; addition/repair of awnings, canopies or marquees; masonry restoration, exterior painting, etc.

Grantee: The individual(s) receiving the grant (tenant or building owner).

Grantor: Main Street Siloam Springs, Inc.

Restoration: Work that is to be undertaken to restore a building's exterior, to the extent feasible, to its original appearance.



Program Description

Through a competitive selection process, Main Street Siloam Springs, Inc. will grant up to \$1500 per district applicant, per year as a two-to-one grant to defray costs of fees for exterior improvement projects. All work must be alignment with the [Secretary of the Interior's Standards for Rehabilitation](#).

Program Eligibility Requirements

1. The grantee must control the property through one of the following mechanisms:
 - Property ownership
 - Contract purchase with title holder's approval
 - Lease with property owner's approval
2. Grantee must be a Main Street Siloam Springs, Inc. "member-in-good-standing" prior to submission of a grant application as evidenced by paid membership dues.
3. The project must be completed by March 31, 2017.

Program Application Requirements

No project can be funded without a completed application and required documentation to Main Street Siloam Springs by 5:00pm, September 15, 2016.

Review and Approval Process

All applicants seeking assistance from the Gloria McEnroe Building Improvement Matching Grant program must receive approval prior to commencement of the intended project for which assistance is applied.

Applications are reviewed by the Main Street Design Committee, with assistance from Main Street Arkansas. This committee makes funding recommendations for final approval by the Main Street Board of Directors. Any Main Street Board Members with a conflict of interest do not vote during this approval process. Decisions are final and there is no process for appeal.

The Design Committee will not consider a request for funding without all required documentation. Grant applicants are encouraged to meet as frequently as necessary with Main Street Siloam Springs staff (and appropriate City staff if seeking a building permit) to ask questions and to work out any problems before the project proposal is formally submitted for review.

Any permits or licenses required by city ordinance shall be obtained from the City of Siloam Springs prior to the onset of work and is the sole responsibility of the grantee or grantee's contractor.



103 E. Alpine St., Ste. 2
Siloam Springs, AR 72761
479.524.4556
mainstreetsiloam.org

2016 Gloria McEnroe Building Improvement Matching Grant Guidelines

Administration of the Grant Program

For the grant program, a formal, written contract must be executed between the grantee and the licensed contractor. Disbursements of approved funds will be paid to the order of the grantee based on paid invoices by the grantee to the contractor as submitted to Main Street.

Falsification of any required documentation shall result in full reimbursement of approved funds to Main Street Siloam Springs, in addition to any legal fees necessary to obtain said reimbursement.

Approval given for projects that do not proceed to construction by March 31, 2017 will be denied payment of grant funds. The grantee is responsible for the payment of all fees to the contractor.

Main Street Siloam Springs shall have no opposition to the disbursement of funds to the grantee provided that:

- The work matches what was approved in the original grant application.
- The work passes all required inspections.
- Invoices can be produced to substantiate payment to contractor.
- All other eligibility, application, review and approval processes outlined above have been met.

Any questions, concerns, inquiries or correspondence regarding the Gloria McEnroe Building Improvement Matching Grant can be directed to Main Street Siloam Springs, Inc., 103 E. Alpine St., Ste. 2, Siloam Springs, AR 72761. Telephone: 479-524-4556 Email: info@mainstreetsiloam.org



103 E. Alpine St., Ste. 2
 Siloam Springs, AR 72761
 479.524.4556
 mainstreetsiloam.org

2016 Gloria McEnroe Building Improvement Matching Grant Guidelines

Examples of Encouraged Signage (one of many eligible costs) & Corresponding Price Points:



Example #1: Custom Hand-Lettered Sign
 Cost: Approximately \$500
 Amount Covered by Grantor: \$334
 Amount Covered by Grantee: \$166

Example #2: Hanging Sign Board and Rack
 Cost: Approximately \$690
 Amount Covered by Grantor: \$460
 Amount Covered by Grantee: \$230



Example #3: Contour Cut Wall Sign
 Cost: Approximately \$790
 Amount Covered by Grantor: \$527
 Amount Covered by Grantee: \$263

Example #4: Wall Sign
 Cost: Approximately \$600
 Amount Covered by Grantor: \$400
 Amount Covered by Grantee: \$200

